

## **Volunteer Co-ordinator Role**

- 1.) To find event officials for club events and involve more experienced members as mentors where appropriate.
- 2.) To identify members who are interested in and able to act as event officials, which level/type of event they prefer and which role.
- 3.) To make sure that existing list of club officials is up to date
- 4.) To find out who would be interested in taking part in the various teams- start,finish etc. and in particular to identify people to take responsibility for car parking etc
- 5.) To speak to newer members about volunteering, the roles for which volunteers are needed and the support the club can offer.
- 6.) To listen to volunteers' views/feedback on the roles they are taking on.
- 7.) To identify and report on training needs.